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COLLECTION CHECKLIST

1. Name(s) of Debtor(s) (as shown on Contract):

Name(s) of Obligor(s): (including guarantors and recourse):

2. Date of Promise to Pay (or Contract):

3. Balance Due: \$ _____ Annual Percentage Rate: _____

4. Interest Calculation Date:

5. Collateral:

6. Market Value of Collateral: _____

Credit back options:

Insurance _____

GAP _____

Warranty _____

7. Date of Notice of Right to Cure (if applicable):

8. Summons for each Defendant:

Home address

Work address

Def #1

Def #2

Def #3